



# കേരള ഗസറ്റ് KERALA GAZETTE

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്  
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## PART III

### Stores Purchase

#### Stationery Department

##### TENDER NOTICE

No. 16163/C3/2013/Sty. 23rd January 2014.

Sealed tenders are invited for the Purchase of following Misc. Stationery Articles for Lok Sabha Election 2014 to Stationery Department.

Sl. No.	Item Specification	Quantity
(1)	(2)	(3)

#### Tender No.—178/2013-14

1	Ordinary Pencil-HB (BlackLead) as per IS 1375/1981 (Pkts of 10 Nos)	23620 Nos.
2	Ball Point Pen (Blue)	70860 Nos.
3	Ball Point Pen (Red)	23620 Nos.
4	Paper Pin 26 mm size (Sheet of 100 Piece) free from rust and damage	5905 Sheet
5	Sealing Wax (Packet of 20 sticks of 500gm) ISI 868; 1990	7086 Pkt.
6	Gum Paste (small 100 ml.)	23620 Nos.
7	Match Box	23620 Nos.

8	Blade	23620 Nos.
9	Thin thread (White Twine ball of 100 mtr (Good quality)	4724 Ball
10	Rubber band 3" (Packet of 1000 Pieces)	473 Pkt.

#### Tender No.—179/2013-14

1	Cloth/Rag (Cambric cloth 42cm. roll of 20 mtrs. for removing Oil etc)	5905 Mtr.
2	Plastic cup for setting indelible ink	23620 Nos.
3	Jute Bag Size 20"x 18" x 4"	23620 Nos.
4	Candle (medium size) 6" Length (1.5cm)	94480 Nos.

#### Tender No.—180/2013-14

1	Drawing Pin (For fixing Voting Compartment (packets of 100 Pieces, Brass type heavy diameter of 18 mm and Length of 10 mm)	5669 Pkt.
2	Cello tape (small) 20m length x $\frac{3}{4}$ width	23620 Nos.
3	Metal Ruler (Steel) 1"x 9"	23620 Nos.
4	Transparent plastic pouch with tag (inner space length 9.5 cm Width 6.5cm)	118100 Nos.
5	Stamp Pad Purple (110x 70mm size)	23620 Nos.

**Tender No.—181/2013-14**

1	Foolscap Paper 75gsm (Ream of 500 Sheets) (Good Quality)	378 Ream
2	Votting Compartment (3 folds-dimension 21"x 21" for each side)	47240 Nos.
3	Kraft Paper RAI Size 61 x 86cm 90 gsm 23.6 kg Ream of 500 sheets	142 Ream
4	Pencil Carbon Paper-A4 (210x 297mm) size (Blue) packet of 100 sheets	709 Pkt.

Cost of tender forms:

Original— 1,600+VAT for Tender Nos. 178, 179; 2,300+VAT for Tender No. 180 and 1,800+VAT for Tender No. 181.

Duplicate— 800+VAT for Tender Numbers 178, 179; 1,200+VAT for Tender No. 180 and 900+VAT for Tender No. 181.

Intending tenderers may on application to the Controller of Stationery, Thiruvananthapuram, Kerala, 695 033 obtain the requisite tender forms on which the tenders are to be submitted. Sale of tender forms will be closed at 24 hours before the time fixed for the opening of the tender. Cost of tender forms will be accepted either in cash (remitted in office) or by money order only and should be sent to the Controller of Stationery, Thiruvananthapuram-695 033. (Name of the Officer should not be mentioned). Cheques, Postage Stamps and Demand Drafts etc. will not be accepted towards the cost of tender forms and the tender forms and will not be sent by VPP. The cost of tender forms are not refundable under any circumstances. The tender number and the name of the item for which the tender form is required should be clearly specified in the application/M.O. coupon. The tender forms are not transferable. Last date and time of receipt of tender is 26-2-2014, 3 p.m. the day fixed for opening of tender and the tender will be opened at 4 p. m. on the same day. The cover containing the tender shall be appropriately superscribed with the tender number and name of item and addressed to the Controller of Stationery, Thiruvananthapuram-695 033. Late tenders will not be accepted. The tenders will be opened in the presence of the tenderers or their authorised representatives who may be present at the time of opening of the tender. Every tenderer shall send along with his tender a preliminary agreement executed on a Kerala Stamp Paper worth 100 and furnish 1% of the total cost of materials as Earnest Money Deposit. Earnest Money Deposit will be accepted in cash, demand draft or FDR taken in favour of Controller of Stationery with due endorsement. The firms under SSI units registered with S. P. D. Government of Kerala only will be exempted from the payment of EMD/SD vide GO (P) No. 385/2008 Fin. dated. 27-8-2008. A specimen of preliminary agreement

deed is appended to the tender form. Tenders received without the agreement deed, Earnest Money Deposit and samples will not be considered. Further details, if any, can be had from the office of the undersigned during the office hours. Preference will be given to goods with ISI mark.

**OTHER CONDITIONS**

1. Samples should be sent along with the tender. The Samples should strictly conform to the specifications.
2. The rate quoted shall be firm for acceptance for a period of 60 days.
3. The rate shall be quoted per unit as per the tender notice. Tenderer may quote maximum three rates for each item.
4. Supply of the items is to be made from ready to stock. Extension of delivery period is not allowed under any circumstance. Quantity tolerance is not allowed.
5. The supplies are to be made at the Main Store, Thiruvananthapuram free of cost. Unloading charges to be met by the party.
6. The successful tenderer will have to execute an agreement deed in the prescribed form for the due fulfilment of the contract after depositing 5% of the contract value as security deposit.

Other things being equal, preference will be given to the goods with ISI Certification mark and in the absence of Certification mark, products conforming to IS: specification. Where the seller with conformity of relevant Indian Standards, supplies uncertified goods, it is his responsibility to produce a certificate of conformity from the Bureau of Indian Standards or any other test house recognized by the BIS. Offer for articles with ISI mark should be accompanied by a duly attested copy of the latest valid licence issued by the BIS for manufacture of the articles with ISI mark.

Office of the Controller  
of Stationery,  
Thiruvananthapuram.

(Sd.)  
*Controller of Stationery.*